

BECOME A NOTARY PUBLIC CHECKLIST

STEP 1:

BECOME A NOTARY

- GET COMMISSION IN YOUR STATE
- IF YOUR STATE REQUIRES, TAKE NOTARY CLASS OR EXAM

NOTARY SUPPLIES:

- MESSENGER BAG
- NOTARY STAMP
- INK FOR NOTARY STAMP
- NOTARY JOURNAL
- NOTARY LAW PRIMER FOR YOUR STATE
- FINGERPRINT PAD
- POUCH FOR NOTARY STAMP

STEP 2:

PURCHASE INSURANCE AND NOTARY SUPPLIES

INSURANCE:

- ERRORS + OMISSIONS
*Protects you the Notary.
Recommend \$100,000 coverage
(some companies require this amount).*
- SURETY BOND

Notes

*Congratulations, you're ready to go!
Good luck in your notary service business.*